

## ASHFIELD DISTRICT COUNCIL

### SCRUTINY WORKPLAN 2019/20

The Overview and Scrutiny Committee approves a workplan every year, detailing selected issues that affect Ashfield or its residents. The Scrutiny Workplan represents the work of scrutiny throughout the municipal year, and is managed by the Overview and Scrutiny Committee at each meeting. The Scrutiny Workplan is a rolling programme of in-depth reviews alongside standing items considered by the Overview and Scrutiny Committee, such as finance and performance.

Effective processes are used when selecting and prioritising review topics to ensure meaningful outcomes, leading to real improvements. This involves including topics that are of community concern, contribute to the Council's Corporate Priorities, add value to the Council's overall performance, and have defined objectives and clear outcomes.

The Scrutiny Workplan is approved based on suggestions from Elected Members and Ashfield Council Officers. Members of the public can also contribute topics for consideration and inclusion in the workplan by contacting the Council's Scrutiny Manager at the following email address: [scrutiny@ashfield.gov.uk](mailto:scrutiny@ashfield.gov.uk).

<b>Committee/Panel</b>	<b>Remit</b>	<b>Councillor Membership</b>
Overview and Scrutiny Committee	<ul style="list-style-type: none"> <li>• Overall management of the Council's scrutiny function and workplan</li> <li>• Consideration of constituted standing items</li> <li>• Bespoke topic reviews as appropriate</li> </ul>	Cllrs Sarah Madigan (Chair), Andrew Harding (Vice Chair), Jim Blagden, Ciaran Brown, Andy Meakin, Phil Rostance, and Caroline Wilkinson.
Scrutiny Panel A	<ul style="list-style-type: none"> <li>• Bespoke topic reviews delegated by the O&amp;S Committee</li> </ul>	Cllrs David Walters (Chair), Ciaran Brown (Vice Chair), Trevor Locke, Rachel Madden, Warren Nuttall, Lauren Mitchell, and Caroline Wilkinson.
Scrutiny Panel B	<ul style="list-style-type: none"> <li>• Bespoke topic reviews delegated by the O&amp;S Committee</li> </ul>	Cllrs Christian Chapman (Chair), Caroline Wilkinson (Vice Chair), Tony Brewer, Dale Grounds, Rachel Madden, Phil Rostance, and David Walters.

## WORKPLAN ITEMS

<b>Item</b>	<b>Added</b>	<b>Item Description</b>	<b>Delegated to</b>	<b>Timescale</b>
War Memorials	06.06.19	This review will consider: <ul style="list-style-type: none"> <li>• Community group involvement</li> <li>• Cleaning and preservation</li> <li>• War Memorial protocol</li> <li>• Remembrance events</li> </ul>	Scrutiny Panel B	Completed
Community Engagement	06.06.19	This review will consider: <ul style="list-style-type: none"> <li>• Improving engagement activities</li> <li>• Engaging hard-to-reach stakeholders</li> <li>• Enhancing meeting accessibility</li> </ul>	Scrutiny Panel A	Ongoing
Wildlife Protection	06.06.19	This review will consider: <ul style="list-style-type: none"> <li>• District provision for wildlife protection</li> <li>• County-wide provision for wildlife protection</li> <li>• How ADC can work with and support partners</li> </ul>	Overview and Scrutiny Committee	Ongoing
Impact of Universal Credit	06.06.19	This review will consider: <ul style="list-style-type: none"> <li>• Welfare reform</li> <li>• ADC plans for welfare reform</li> <li>• Impact introduction of UC has had in Ashfield</li> <li>• Impact on Council finances</li> <li>• Improving partnerships with DWP and CAB</li> </ul>	Overview and Scrutiny Committee	To be presented to Cabinet, 24 Feb 2020
Local Bus Provision	06.06.19	This review will consider: <ul style="list-style-type: none"> <li>• Bus provision in Ashfield</li> <li>• Impact on local businesses</li> <li>• How elderly isolation and loneliness can be impacted by limited bus routes</li> </ul>	Scrutiny Panel A	Ongoing

Community Safety Partnership Priorities	06.06.19	This item will be considered during the annual Overview and Scrutiny Committee: Crime and Disorder meeting scheduled January 2020.	Overview and Scrutiny Committee	TBD
Community Protection Officer Service	18.07.19	This review will consider: <ul style="list-style-type: none"> <li>• The Council's CPO service</li> <li>• Benchmarking against other authorities</li> <li>• How the CPO service could be enhanced</li> </ul>	Scrutiny Panel B	Ongoing
Town Centre Regeneration	18.07.19	This review will consider: <ul style="list-style-type: none"> <li>• Regeneration plans for Sutton, Kirkby, Hucknall, and the Rural areas</li> <li>• Town centre footfall</li> <li>• Ensuring Ashfield is an attractive location for current and prospective businesses</li> </ul>	Scrutiny Panel B	Ongoing

## Scrutiny Commissions

In July 2019, Council approved the formation of two Scrutiny Commissions focusing on climate change and veteran/service personnel. Each Commission will involve Scrutiny Members, partner organisations, and stakeholders undertaking comprehensive reviews to be reported back to Council in 2020. The Scrutiny Commissions will be supported by the Scrutiny Team.

Item	Description	Responsibility	Timescale
Scrutiny Commission: Climate Change	A Council appointed Scrutiny Commission considering climate change and how ADC can lead mitigation efforts.	A specially appointed group of commission members.	TBD
Scrutiny Commission: Veterans/Service Personnel	A Council appointed Scrutiny Commission considering policies and procedures in place to support veterans and service personnel.	A specially appointed group of commission members.	TBD

## Standing Items

Item	Description	Responsibility	Timescale
Crime and Disorder	Crime and disorder is considered annually by the Overview and Scrutiny Committee. In 2019 the Committee will review Community Safety Partnership Priorities.	Overview and Scrutiny Committee	TBD
Council Performance	The O&S Committee considers Council performance quarterly to inform workplan topic selection and provide feedback on performance indicators.	Overview and Scrutiny Committee	Quarterly
Budget	Budget is considered annually by the O&S Committee in line with the annual tax setting process.	Overview and Scrutiny Committee	Annually
Scrutiny Workplan	The Scrutiny Workplan is a standing item on the O&S Committee agenda. This allows the Committee to: monitor progress of ongoing reviews and consider new items for the Workplan.	Overview and Scrutiny Committee	Each meeting of O&S